**MINUTES OF THE MEETING OF THE**

**PPG**

**WENTWORTH 1**

 **HELD ON THURSDAY 25th January 2024, 15:00 PM — 16:30 PM GMT.**

**Valley Health Centre, Dalton, S65 3HD**

**IN ATTENDANCE: JULIE ADAMSON – CHAIR**

 **PAIGE ADAMSON – INFORMAL MINUTE TAKER**

 **LISA BURKE – MAGNA/PARKGATE**

 **PAMELA OGDEN – CROWN ST**

 **JULIE DAWSON – MAGNA**

 **IAN MITCHELL – YORK RD**

 **ANNE LEATHER – MAGNA/KILNHURST**

 **JUNE WALKER – RAWMARSH**

 **DOUGLAS HYLE – HIGH ST**

 **TONY GORDON – HIGH ST**

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|  | **Welcome/Apologies** |  |
| JA | Julie welcomed attendees to the meeting. Discussed the agenda, and the format of the meeting.  |  |
|  | **Topics of Discussion:** **What does a PCN offer?** |  |
| JA | Julie discussed the background to the PCN and what this means to general practice including additional roles. Discussed the new flyers for Care coordinators and Social Prescribing Link Workers and how we can personalise them to each individual practice with roles and telephone numbers.  |  |
|  | **Rotherham Health App**  |  |
| JA | Julie discussed the Rotherham Health App and its functions. Julie also advised that this will no longer be available at the end of March. To advise patients to switch to the NHS App and report any issues. **Actions:** Have all practices made appointments available online to book via the app?  |  |
|  | **GP Practice call back function** |  |
| JA | Julie discussed the upcoming telephone call back function and its purpose. Advised some practices are yet to be set up, however this should be implemented by March 31st. **Actions:** Check practice’s call waiting times.  |  |
|  | **Rotherham GP Survey** |  |
| JA | Discussing took place regarding the annual GP survey and the reasons for completing. To support at a local level the PCN were going to conduct a survey just using the 5 Key questions we were measured for locally. The 5 key questions were discussed. Explained that business cards with the QR code will be around in practices if patients were willing to provide feedback. PPG members felt this was a good idea.  |  |
|  | **Future Meeting Topics** |  |
| JA | Covid Booster Campaign Defibs |  |
|  | **ANY OTHER BUSINESS** |  |
| **Appointment Availability:**Discussion around appointment availability and the time it takes to book an appointment. **Time Waiting:**Time waiting whilst on the telephone and the amount of appointments offered on a daily basis.**PLT Days:**Discussion around PLT and why surgeries close on a monthly basis on a Thursday after lunch to offer training to clinicians. **Date of next meeting:** The next PPG Meeting is scheduled for 29 February 2024 at Rawmarsh Health Centre at 2pm – 3:30pm.  |  |