

**Minutes Of The Meeting Of The**

**Patient Participation Group Meeting**

**Wentworth 1 PCN**

**Thursday 27th February, 14:00 -15:30**

**Valley Health Centre, Saville Street. S65 3HD.**

**IN ATTENDANCE:** Julie Adamson – Chair

Grace Littlewood – Informal Minute Taker

Tracey Cheshire- Care Coordinator, Magna Group Practice

**Patient Attendance:** Ian Mitchell – York Road Surgery

Ann**e** Leather- Magna Group Practice (Kilnhurst)

June Walker- Rawmarsh Health Centre

Pam Ogden- Crown Street Surgery

Douglas Hoyle – High Street Surgery

Danielle Guilliam – Parkgate Medical Centre.

**Apologies** Paige Adamson – Informal Minute Taker

Tony Gordon- High Street Surgery

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|  | **Welcome/Apologies** | Action |
| JA | JA welcomed attendees to the meeting and noted any apologies. |  |
|  | **Previous Minutes/Actions** |  |
|  | The previous minutes were agreed.  **Actions from previous minutes:**  There were no actions to be discussed. |  |
| JA | **Topics of Discussion:** |  |
|  | Update on PCN work including GP in ARRS scheme and availability of both GP appointments and ACP appointments through the PCN Hub Model.  DH discussed telephone waiting times for High Street and difficulties getting through for an appointment, also call backs not being received when requested by patients.  GL went through telephony reports for all practices and reiterated the average 10-minute rules were being adhered to for all practice.  Patients encouraged to ask for an appointment in extended access or Wentworth 1 Hub as we know appointments are not being utilised. Also discussed the use of triage on the web/NHS App as a way of navigating non urgent issues with practices.  Discussion around wider patient participation in health services. JA to contact Helen Wyatt to see what else patients can get involved in.  Update from Helen Wyatt: People can join our membership network, we mail out with information, asking for reader panels and involvement and wider engagement opportunities.  This is on all the ICB website here ; its updated and a way of reaching people who might want to get involved in specific projects- a recent one was the digital strategy.  [https://southyorkshire.icb.nhs.uk/get-involved/ongoing-opportunities-get-involved](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsouthyorkshire.icb.nhs.uk%2Fget-involved%2Fongoing-opportunities-get-involved&data=05%7C02%7Cjulie.adamson2%40nhs.net%7C760733a6ae2941845ac908dd57f0a112%7C37c354b285b047f5b22207b48d774ee3%7C0%7C0%7C638763413191411857%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=VqlKNMvwkGsEZgRzCjwy%2BEJgRDTcL5dXo%2BfznrpoR%2FM%3D&reserved=0)  DH asked if there could be an opportunity for guest speakers at PPG in future. We will look at this.  Update from Helen Wyatt: Happy to come along to discuss engagement but would like further information of what members want. | JA  JA |
| JA/GL | **Points for feedback to practices:**   * Policy for over 80’s health check as patients feel not being called on time. * Policy for medication reviews as again feel not been actioned within a reasonable timeframe. * PPG details/minutes to be displayed in each of the practices to encourage further interest. * Policy on bloods review when on certain medication that require regular monitoring.   **Update from Practices:**   * Health checks are now provided for all over 40’s (not specifically over 75’s or 80’s) and these are routinely sent for using patients cohorts. However should anyone wish to have one (if over 40) they can book in with the nurse * Medication Reviews: The date of the review (due date) is on the right-hand side of the prescription which informs the patient when it is due. Staff will also send a message to patients when they reach a prescription limit to book for any blood test required and medication review. * On going bloods monitoring for high-risk drugs is done each month and the care coordinator at each practice will send out messages/contact patients when these are due asking patients to book in. * Practices are happy to display the minutes in practice waiting areas we will ensure they get a copy after each meeting. |  |
|  | **Proactive Care** |  |
| JA | JA provided an update on how the new proactive care model was working in practice. GL was appointed lead for this service.  Agreed to keep PPG updated on how the service develops over the coming months. |  |
|  | **Any Other Business** |  |
|  | **2025 PPG Meetings**  Agreed going forward PPG meetings would be bi-monthly with the next meeting due end April 2025. AL stated she found the meetings particularly informative.  All members agreed current format is working fine to include:   * Update on Primary Care initiatives and PCN work * Discussion points from patient   GL to recirculate dates to practices and PPG members. |  |
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